

Important Instruction

UGC REGULATIONS ON MINIMUM QUALIFICATIONS FOR APPOINTMENT OF TEACHERS AND OTHER ACADEMIC STAFF IN UNIVERSITIES AND COLLEGES AND MEASURES FOR THE MAINTENANCE OF STANDARDS IN HIGHER EDUCATION, 2018, Amended Regulation 2023 (Second Amendment) & concerned statutory bodies as amended from time to time.

1. The application form will be filled on MP online portal(<https://mgcgvmponline.gov.in>). The application form will be available on the portal from 16 October 2023.
2. The last date to fill the application form on the portal is 20 November 2023.
3. The last date for downloading the filled application form from the portal and sending it to the university by post along with all the relevant documents is 30 November 2023. Filled application form: Send to **Registrar, Mahatma Gandhi Chittrakoot Gramodaya Vishwavidyalaya Chittrakoot, Satna, Madhya Pradesh 485334**. The University will not be responsible for any postal delay.
4. It is mandatory to mention advertisement number, name of the post applied for and category on the envelope.
5. The application fee is Rs 2000/- for General & Other Backward Class and Rs 1000/- for Scheduled Caste, Scheduled Tribe and Disabled candidates of M.P. State.
6. Portal charges will be payable extra.
7. Qualification and other relevant information related to the advertisement is available on 16 October, 2023 in the university website: www.gramodayachittrakoot.ac.in
8. Application form fee once paid shall not be refundable under any circumstances.
9. In service candidate must apply through proper channel.
10. Mere eligibility will not entitle any candidate to be called for interview. In case the applications are more in numbers a screening committee shall short list the most eligible candidates to be called for the interview.
11. Reservation as per M.P. Govt. rules. Age limit as per UGC/State Govt. of M.P. rules.
12. Relaxation in age in Reserve Category will be as per UGC/State Govt. of M.P. norms.

OTHER ESSENTIAL INFORMATION AND CLARIFICATIONS:

1. Incomplete application in any respect shall not be considered.
2. The time taken by the candidates to acquire M.Phil. and / or Ph.D. degree shall not be considered as teaching / research experience to stake claim for appointment to the teaching positions.
3. In case of any inadvertent mistake in the process of selection which may be detected at any stage even after the issuance of appointment letter, the University reserves the right to modify / withdraw / cancel any communication made to the candidates.
4. The reservations/relaxations policy for SC / ST / OBC / PwBD Candidates shall be provided as per the existing Govt. of M.P State policy.
5. In case of reserved posts, a relaxation of 5% shall be allowed at the Bachelor's as well as at the Master's level for the candidates belonging to Scheduled Caste / Scheduled Tribe / Other Backward Classes (OBC) (Non-creamy Layer) / Differently-abled ((a) Blindness and low

vision;(b) Deaf and Hard of Hearing; (c) Locomotor disability including cerebral palsy, leprosy cured, dwarfism, acid-attack victims and muscular dystrophy; (d) Autism, intellectual disability, specific learning disability and mental illness; I Multiple disabilities from amongst persons under (a) to (d) including deaf-blindness) for the purpose of eligibility and assessing good academic record for direct recruitment. The eligibility marks of 55% marks (or an equivalent grade in a point scale wherever the grading system is followed) and the relaxation of 5% to the categories mentioned above are permissible, based only on the qualifying marks without including any grace mark procedure.

6. A relaxation of 5% shall be provided, (from 55% to 50% of the marks) to the Ph.D. Degree holders who have obtained their Master's Degree prior to 19 September, 1991.
7. Candidates applying for the post(s) reserved for OBC, should submit a self-attested copy of valid caste certificate specifically mentioning Creamy Layer-exclusion in the format prescribed by Govt. of M.P State.
8. The University reserves the right to restrict the candidates to be called for interview to a reasonable number based on qualifications and experience higher than the minimum prescribed as decided by duly constituted Scrutiny Committee(s) and approved by VC . **Call letters for attending interview shall be sent only to the short-listed candidates by E-mail only. No correspondence shall be entertained with applicants who are not short-listed to be called for interview.**
9. The "UGC Approved List of Journals" has been replaced with the new "UGC-CARE Referencelist of Quality Journals" and with effect from 14.06.2019, the same shall be considered prospectively wherever applicable. Further, research publications on or after 14.06.2019 shall be the journals included in the "UGC-CARE Reference list of Quality Journals" wherever applicable.
10. The University shall not be responsible for any loss of e-mail, loss of any communication due to wrong address provided by the candidates.
11. No TA / DA shall be paid for attending the interview.
12. Call letters and other correspondence for attending the interview, etc., shall be sent to the eligible candidates by email only and shall be displayed on the University website.
13. The character of a person for direct recruitment to the service must be such as to render him/her suitable in all respects for appointment to the service. Persons dismissed by the Union Government or by a State Government or by a Local Authority or a Government Corporation owned or controlled by the Central Government or State Government shall be deemed to be ineligible for appointment.
14. The terms and conditions of appointment shall be communicated to the candidate in the form of "offer of appointment" to selected candidates. If the candidate does not accept the terms and conditions mentioned in the offer of appointment within the stipulated time, the offer shall be treated as withdrawn.
15. In the earmarked faculty positions the candidates must ensure that they have research and publication in the specialized area as desired.
16. As per UGC Regulations 2018 and UGC Regulations 2023(Second Amendment) the norms or standards laid down by the authorities and, norms and standards shall be applicable for the post govern through AICTE and NCISM.
17. Applicants who have been awarded Ph.D. from foreign Universities should enclose "Equivalence Certificate" issued by Association of Indian Universities, New Delhi, without which their candidature will not be considered and application will summarily be rejected.

18. Only matriculation/SSC certificate/pass certificate issued by the concerned educational board will be considered as proof of date of birth. No other document will be accepted for verification of date of birth.
19. Candidates belonging to SC/ST/OBC/PWBD category should submit proper caste certificate as per the proforma of Govt. of Madhya Pradesh.
20. Candidates must ensure before applying that they are eligible according to the criteria stipulated in the advertisement. If the candidate is found ineligible at any stage of the recruitment process, he/she will be disqualified and their candidature will be canceled. Concealment of fact/information or submitting false information will lead to cancellation of candidature at any stage of recruitment.
21. Any legal proceedings in respect of any matter of claim or dispute arising out of this advertisement and/or an application in response that can be instituted only in Honorable High Court Jabalpur Madhya Pradesh.
22. The University reserves the right to Revise/Reschedule/Cancel/Suspend the recruitment process without assigning any reason. The decision of the University shall be final and no appeal in this regard shall be entertained.
23. Any corrigendum/ changes/ updates related to the recruitment process shall be available on official University website www.gramodayachitrakoot.ac.in
24. The candidate must attach all relevant hard copy documents which they have claimed in the online application form. The original certificates would be required at the time of the interview only. If called.
25. Candidates desirous of applying for more than one post should submit separate application for each post along with requisite application fee.
26. The employed candidate should attach the copy of NO OBJECTION CERTIFICATE (NOC) and not no vigilance case is pending/being contemplated against him/her.
27. The decision of the Vice-Chancellor, MGCGV Chitrakoot Satna in all matters relating to eligibility, acceptance or rejection of applications, mode of selection and conduct of interview will be final and binding on the candidates and no enquiry or correspondence will be entertained in this connection from any individual or his/ her agency.
28. Applications received without the requisite documents, fees, and after the prescribed date will not be entertained in any case.
29. Candidates must be in sound health. They must, if selected be prepared to undergo such medical examination and satisfy competent medical authority as the University may require.
30. The University reserves the right to change the number and nature of posts/vacancies without assigning any reason.
31. The applicants may visit the official website www.gramodayachitrakoot.ac.in for detailed advertisement and for submission of MP online Portal Application. The last date for submission of online application is 20.11.2023.

Registrar

Appendix II

Table 2

Methodology for University and College Teachers for calculating Academic/Research Score
(Assessment must be based on evidence produced by the teacher such as: copy of publications, project sanction letter, utilization and completion certificates issued by the University and acknowledgements for patent filing and approval letters, students' Ph.D. award letter, etc.,)

S.N.	Academic/Research Activity	Faculty of Sciences /Engineering / Agriculture /Medical /Veterinary Sciences	Faculty of Languages / Humanities / Arts / Social Sciences / Library /Education /Physical Education / Commerce / Management & other related disciplines
1.	Research Papers in Peer-Reviewed or UGC listed Journals	08 per paper	10 per paper
2.	Publications (other than Research papers)		
	(a) Books authored which are published by ;		
	International publishers	12	12
	National Publishers	10	10
	Chapter in Edited Book	05	05
	Editor of Book by International Publisher	10	10
	Editor of Book by National Publisher	08	08
	(b) Translation works in Indian and Foreign Languages by qualified faculties		
	Chapter or Research paper	03	03
	Book	08	08
3.	Creation of ICT mediated Teaching Learning pedagogy and content and development of new and innovative courses and curricula		
	(a) Development of Innovative pedagogy	05	05
	(b) Design of new curricula and courses	02 per curricula/course	02 per curricula/course
	(c) MOOCs		
	Development of complete MOOCs in 4 quadrants (4 credit course)(In case of MOOCs of lesser credits 05 marks/credit)	20	20
	MOOCs (developed in 4 quadrant) per module/lecture	05	05
	Content writer/subject matter expert for each module of MOOCs (at least one quadrant)	02	02
	Course Coordinator for MOOCs (4 credit course)(In case of MOOCs of lesser credits 02 marks/credit)	08	08
	(d) E-Content		
	Development of e-Content in 4 quadrants for a complete course/e-book	12	12
	e-Content (developed in 4 quadrants) per module	05	05
	Contribution to development of e-content module in complete course/paper/e-book (at least one quadrant)	02	02
	Editor of e-content for complete course/ paper /e-book	10	10
4	(a) Research guidance		
	Ph.D.	10 per degree awarded	10 per degree awarded
		05 per thesis submitted	05 per thesis submitted
	M.Phil./P.G dissertation	02 per degree awarded	02 per degree awarded
	(b) Research Projects Completed		
	More than 10 lakhs	10	10
	Less than 10 lakhs	05	05
	(c) Research Projects Ongoing :		
	More than 10 lakhs	05	05

	Less than 10 lakhs	02	02
	(d) Consultancy	03	03
5	(a) Patents		
	International	10	10
	National	07	07
	(b) *Policy Document (Submitted to an International body/organisation like UNO/UNESCO/World Bank/International Monetary Fund etc. or Central Government or State Government)		
	International	10	10
	National	07	07
	State	04	04
	(c) Awards/Fellowship		
	International	07	07
	National	05	05
6.	*Invited lectures / Resource Person/ paper presentation in Seminars/ Conferences/full paper in Conference Proceedings (Paper presented in Seminars/Conferences and also published as full paper in Conference Proceedings will be counted only once)		
	International (Abroad)	07	07
	International (within country)	05	05
	National	03	03
	State/University	02	02

The Research score for research papers would be augmented as follows :

Peer-Reviewed or UGC-listed Journals (Impact factor to be determined as per Thomson Reuters list) :

- | | | | |
|------|--|---|-----------|
| i) | Paper in refereed journals without impact factor | - | 5 Points |
| ii) | Paper with impact factor less than 1 | - | 10 Points |
| iii) | Paper with impact factor between 1 and 2 | - | 15 Points |
| iv) | Paper with impact factor between 2 and 5 | - | 20 Points |
| v) | Paper with impact factor between 5 and 10 | - | 25 Points |
| vi) | Paper with impact factor >10 | - | 30 Points |
- (a) Two authors: 70% of total value of publication for each author.
(b) More than two authors: 70% of total value of publication for the First/Principal/Corresponding author and 30% of total value of publication for each of the joint authors.

Joint Projects: Principal Investigator and Co-investigator would get 50% each.

Note:

- Paper presented if part of edited book or proceeding then it can be claimed only once.
- For joint supervision of research students, the formula shall be 70% of the total score for Supervisor and Co-supervisor. Supervisor and Co-supervisor, both shall get 7 marks each.
- *For the purpose of calculating research score of the teacher, the combined research score from the categories of 5(b). Policy Document and 6. Invited lectures/Resource Person/Paper presentation shall have an upper capping of thirty percent of the total research score of the teacher concerned.
- The research score shall be from the minimum of three categories out of six categories.

Table: 3 A

Criteria for Short-listing of Candidates for Interview for the Post of Assistant Professors in Universities

S.N.	Academic Record	Score			
1.	Graduation	80% & Above = 15	60% to less than 80% =13	55% to less than 60% =10	45% to less than 55% =05
2.	Post-Graduation	80% & Above = 25	60% to less than 80% =23	55% (50% in case of SC/ST/OBC (non-creamy layer) /PWD) to less than 60% = 20	
3.	M.Phil.	60% & above = 07		55% to less than 60% = 05	
4.	Ph.D.	30			
5.	NET with JRF	07			
	NET	05			
	SLET/SET	03			
6.	Research Publications (2 marks for each research publications published in Peer-Reviewed or UGC-listed Journals)	10			
7.	Teaching / Post Doctoral Experience(2 marks for one year each) #	10			
8.	Awards International / National Level (Awards given by International Organisations/ Government of India / Government of India recognized National Level Bodies)	03			
	State-Level (Awards given by State Government)	02			

#However, if the period of teaching/Post-doctoral experience is less than one year then the marks shall be reduced proportionately.

Note:

(A) (i) M.Phil + Ph.D Maximum - 30 Marks

(ii) JRF/NET/SET Maximum - 07 Marks

(iii) In awards category Maximum - 03 Marks

(B) Number of candidates to be called for interview shall be decided by the universities.

(C)

Academic Score - 80

Research

Publications - 10

Teaching

Experience - 10

Total - 100

(D) Score shall be valid for appointment in respective State SLET/SET Universities/ Colleges/ Institutions only