HEIID:	NameofHEI:	TypeofHEI:
U-0282	Mahtma Gandhi Chitrakoot Gramodaya Vishwavidyalaya, Chitrakoot (M.P)	Duel Mode

Annual Report

OF

CENTRE FOR INTERNAL QUALITY ASSURANCE (CIQA)

PROGRAMMES UNDER

OPEN AND DISTANCE LEARNING MODE

2025-26

Mahtma Gandhi Chitrakoot Gramodaya Vishwavidyalaya, Chitrakoot (M.P)

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Part–I:General Information

1.1 Date of notification of the Centre (attach a copy of the notification):

UploadPDF

1.2 Details of Director, CIQA

- Name: Dr. Umesh Kumar Shukla
- Qualification: Ph.D. (D.Phill)
- Appointment Letter and Joining Report: Upload (PDF)

1.3 Details of CIQA Committee:

a. Composition as per Regulations

S. No.	Designation	Nomination as	Nameand Qualifications	Specialization	Dateof Nomination InCIQA Committee
a.	Vice Chancellor of The University	Chairperson	Pro.Alok Chaube Phd (ME)	Engg.	24.08.2026
b.	Three Senior Teachers of HEI	Member1	Dr.AnjneyPandey,MBA, PhD	Engg.	24.08.2026
		Member2	Dr.Nandlal, M.A.PhD	Psychology	24.08.2026
		Member3	Dr.SuryakantChaturvedi,M. Sc.Phd	Zoology	24.08.2026
c.	Head of three Departments or School of Studies From which Programmeis being Offered in ODL and Online mode	Member4	Dr. Santosh Arasiya,M.Com.PhD	Commers	24.08.2026
		Member5	Dr.Neelam Chaure	PoliticalScience	24.08.2026
		Member6	Dr.Sidharth Sharma,M.A. PhD	English	24.08.2026
d.	Two External Experts of ODL and/ or Online Education	Member7	Dr.S.C.Roy. M.Sc.Phd	PrincipalGov..PS Degree College, Satna	24.08.2026
		Member8	Dr.Dr. Atul Tiwari M.Sc.Phd	Head, Env. Biology, Avadesh Pratap Singh University, Rewa	24.08.2026
e.	Officials from Departments o HEI	Member 9 Administration	Dr.Umesh Shukla PhD (DP)		24.08.2026

S. No.	Designation	Nomination as	Nameand Qualification	Specialization	Dateof Nomination in CIQA Committee
	• Administration • Finance	Registrar	Prof. AnjneyPandey	Registrar	07.11.2025
		Member Finance	Dr.S.N.Ojha	Comptrolar	07.11.2025
f.	Director,CIQA	Member Secretary	Dr. Kamlesh Kumar Thapak	Director	07.11.2025

b. Whether members mentioned at 'b' to 'e' changed every 2 years? (Y/N) Yes

If No, reason there of

1.4 Number of meetings held and its approval:

a. No. of meetings held every year:

b. Meeting details :

Meetings	Date-Month-Year	No.of External Expert Present	Minutes	Approval of Minutes
Meeting1	30.08.2025	01	upload	upload
Meeting2	07.11.2025	01	upload	upload

Number of programmes startedat Certificate level as per Regulation 24 of UGC(ODLProgrammes and Online Programmes)Regulations,2020:

From<M*onth,Year*>academicsession:

Sr. No.	Nameo ftheDe partm ent	CertificateTi tle	Duration(months)	No. of Credits	Admission Eligibility	Fee(Rs.)	Approvalof statutoryA uthority (s) (DD-MM-YYYY) ofHE I/Regulator yauthority(i frequired)	No.ofLe arnerSu pportCe ntreOpe rationali zedas perterri torialjur isdiction */Off Campus	Number of students admitted (Male/Female/Trans-gender)			
									M	F	T G	Tota l
1.												
N.												

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***Not for Private University**

Note: Mention details separately for <M*onth, Year*>academic session, as applicable, as above.

1.6 Number of programmes started at Diploma level as per Regulation 24 of UGC (ODL Programmes and Online Programmes) Regulations, 2020:

From<M*onth,Year*>academicsession:

Sr. No.	Name ofthe Department	DiplomaTitle	Duration(months)	No. of Credits	Admission Eligibility	Fee(Rs.)	Approval ofstatutoryAuthority (s) (DD-MM-YYYY) of HEI/Regulatoryauthority(if required)	No.ofLearnerSupport CentreOperationalized asperterritorialjurisdiction */OffCampus	Number of students admitted (Male/Female/Trans-gender)			
									M	F	TG	Total
1.	HSS	Diplomain Human Rights (DHRE)	12Month		Intermediate(10+2)	3000.00		26	4	6		10
2.	HSS	Diplomain Disaster Management (DDM)	12Month		Intermediate(10+2)	3000.00		26	4	2		6
3.	HSS	Diploma in Industrial Relation & personal Managemet (DIRPM)	12Month		Intermediate(10+2)	3000.00		26	12	4		16
4.	HSS	Diploma in Management of NGOs (DNGOM)	12Month		Intermediate(10+2)	3000.00		26	4	2		6
5.	PEE	Diplomain Journalism and Mass Communication (DJMC)	12Month		Intermediate(10+2)	4300.00		26	126	10		136
6.	HSS	Diplomain Yoga and Naturopathy (DYN)	12Month		Intermediate(10+2)	4300.00		26	209	213		422
7.	Scie.	Diploma In Computer Application (DCA)	12Month		Intermediate(10+2)	4300.00		26	212	124		336
8.	Scie.	Diploma in Cyber security (DCS)	12Month		Intermediate(10+2)	4300.00		26	22	16		38
9.	HSS	Diploma in Karmkand	12Month		Intermediate(With Sanskrit)	3000.00		26	51			51
10.	HSS	Diploma in Jyotish	12Month		Intermediate(With Sanskrit)	3000.00		26	5	1		6
11.	HSS	Diploma inVaastushastr	12Month		Intermediate(With Sanskrit)	3000.00		26	2			2
N.									651	378		1029

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Note: Mention details separately for <M*onth, Year*>academic session, as applicable, as above.

1.7 Number of programmes started at Post Graduate Diploma level as per Commission Order:

From<M*onth,Year*>academicsession:TOBEEXTRACTEDFROMWEBPORTAL

Sr. No.	PostGraduateDiplomaTitle	Duration(years)	No. of Credits	Admission Eligibility	Fee (Rs.)	UGC Recognition Letter No.and date	No. of Learner Support Centre Operationalizedasperterritorialjurisdiction*/OffCampus	Number of students admitted (Male/Female/Trans-gender)			
								M	F	TG	Total
1.											
N.											

***Not for Private University**

Note: Mention details separately for<M*onth, Year*>academic session, as applicable, as above.

1.8 Number of programmes started at Under graduate Degree Programmes as per Commission Order:

From<M*onth,Year*>academicsession:TO BE EXTRACTED FROM WEBPORTAL

Sr. No.	Under-Graduate DegreeTitle	Duration (years)	No.of Credits	Admission Eligibility	Fee (Rs.)	UGC Recognition Letter No. and Date	No.ofLearner Support Centre Operationalized asperterritorial jurisdiction*/Off Campus	Numberofstudents admitted (Male/Female/Trans-gender)			
								M	F	TG	Total
1.	BA.	3Year	120	10+2	2500.00		26	4802	3408		8213
2.	B.Com	3Year	120	10+2	5000.00		26	457	146		603
3.	BSW	3Year	120	10+2	7500.00		26	12	10		22
4.	B.Sc.	3Year	120	10+2	5000.00		26	1255	736		1991
5.	B.Lib.Isc.	1Year	120	10+2	7500.00		26	410	358		768
N.								6936	4658		11597

Note: Mention details separately for <M*onth, Year*>academic session, as applicable, as above.

1.9 Number of programmes started at Post-graduate Degree Programmesas per Commission Order:

From<M*onth,Year*>academicsession:TOBEEXTRACTEDFROMWEBPORTAL

Sr. No.	Post-graduate DegreeTitle	Duration (years)	No.of Credits	Admission Eligibility	Fee (Rs.)	UGC Recognition LetterNo.anddate	No. of LearnerSupportCentreOperationalizedasperterritorialjurisdiction*/OffCampus	Number of studentsadmitted(Male/Female/Trans-gender)			
								M	F	TG	Total
1.	M.A.Education	2Year	80	Graduation	7500.00		26	110	150		260
2.	M.A.English	2 Year	80	Graduation	5000.00		26	1252	1453		2705
3.	M.A.Hindi	2Year	80	Graduation	5000.00		26	424	555		979
4.	M.A.History	2Year	80	Graduation	5000.00		26	347	202		549
5.	M.A.Political Science	2Year	80	Graduation	5000.00		26	401	273		674
6.	M.A.Sociology	2Year	80	Graduation	5000.00		26	146	126		272
7.	M.Sc. (Mathematics)	2Year	80	B.Sc. Math	10000.00		26	757	431		1188
8.	MBA(RM)	2Year	80	Graduation	40300.00		26	8	2		10
9.	M.Com.	2 Year	80	B.Com.	10000.00		26	69	69		138
10.	M.S.W	2Year	80	Graduation	10000.00		26	180	115		295
11.	M.Lib.I.Sc	1Year	80	B.Lib.Isc.	10000.00		26	122	63		185
N.								3816	3439		7255

***Not for Private University**

Note: Mention details separately for <M*onth, Year*>academic session, as applicable, as above.

Part – II: Requirements as per Centre for Internal Quality Assurance (CIQA) Functioning

2.1 Action taken on the functions of CIQA:-

S.No.	ProvisionsinRegulations	Details of Action taken byCIQAand Outcome thereof (Notmorethan 500words)	Upload Relevant Document
1.	Quality maintained in the services Provided to the learners	Yes	
2.	Self-evaluative and reflective exercises undertaken for continual quality improvement in all the systems and processes of the Higher Educational Institution	Yes	
3.	Contribution in the identification of the key areas in which Higher Educational Institution should Maintain quality	Yes	
4.	Mechanism devised to ensure that the quality of Open and Distance Learning programmes matches with the quality of relevant programmes inconventional mode (For Dual Mode HEIs)	Yes	
5.	Mechanisms devised for interaction with and obtaining feedback from all stakeholders namely, learners, teachers, staff, parents, society, employers, and Government for Quality improvement.	Yes	

6.	Measures suggested to the authorities of Higher Educational Institution for qualitative improvement	Yes	
7.	Implementation of its recommendations through periodic reviews	Yes	
8.	Workshops/seminars/symposium organizedon quality related themes, ensure participation of all stakeholders, and disseminate the reports of such activities among all the stakeholders in Higher Educational Institution.	Yes	
9.	Developed and collated best practices in all areas leading to quality enhancement in services to the learners and disseminate the same all concerned in Higher Educational Institution	Yes	
10.	Collected, collated and disseminated accurate, complete and reliable statistics about the quality of the Programme (s).	Yes	
11.	Measures taken to ensure that Programme Project Report for each programme is according to the norms and guidelines prescribed by the Commission and wherever necessary by the appropriate regulatory authority having control Over the programme	Yes	

12.	Mechanism to ensure the proper implementation of Programme Project Reports	Yes	
13.	Maintenance of record of Annual Plans and Annual Reports of Higher Educational Institution, review them periodically and generate actionable reports.	Yes	
14.	Inputs provided to the Higher Educational Institution for restructuring of programmes in order to make them relevant to the job market.	Yes	
15.	Facilitated system based research on ways of creating learner centric environment and to bring about qualitative change in the entire system.	Yes	
16.	Steps taken as a nodal coordinating unit for seeking assessment and accreditation from a designated body For accreditation such as NAAC etc.	Yes	
17.	Measures adopted to ensure internalization and institutionalization of quality enhancement practices through periodic accreditation and audit	Yes	
18.	Steps taken to coordinate between Higher Educational Institution and the Commission for various quality Related initiatives or guidelines	Yes	

19.	Information obtained from other Higher Educational Institutions on various quality benchmarks or Parameters and best practices.	Yes	
20.	Recorded activities undertaken on quality assurance in the form of an annual report of Centre for Internal Quality Assurance.	Yes	
21.	Submitted Annual Reports to the Statutory Authorities or Bodies of the Higher Educational Institution about its activities at the end of each Academic session.	Yes	
	(a) Submitted a copy of report in the format as specified by the Commission, duly approved by the statutory authorities of the Higher Educational Institution Annually to the Commission.	Yes	
22.	Overseen the functioning of Centre for Internal Quality Assurance and approve the reports generated by Centre for Internal Quality Assurance on the effectiveness of quality assurance systems and processes	Yes	
23.	Facilitated adoption of instructional design requirements as per the philosophy of the Open and Distance Learning decided by the statutory bodies of the HEI for its different Academic programmes	Yes	

24.	Promoted automation of learner support services of the Higher Educational Institution	Yes	
25.	Coordinated with external subject experts or agencies or organisations, the activities pertaining to validation and annual review of its in-house processes	Yes	
26.	Coordinated with third party auditing bodies for quality audit of programme(s)	Yes	
27.	Overseen the preparation of Self-Appraisal Report to be submitted to the Assessment and Accreditation agencies on behalf of Higher Educational Institution	Yes	
28.	Promoted collaboration and association for quality enhancement of Open and Distance Learning mode of education and research therein	Yes	
29.	Facilitated industry-institution linkage for providing exposure to the learners and enhancing their employability.	Yes	

2.1 Compliance of Quality Monitoring Mechanism – As per Annexure–I (Part V (2))of UGC (ODL Programmes and Online Programmes) Regulations, 2020:

Sr.No.	Provisions in Regulations	Action taken in respect of ODL	Upload relevant document

1.	Governance, Leadershipand Management: a. Organisation Structure and Governance b. Management c. Strategic Planning d. Operational Plan, Goals and Policies	Yes	
2.	Articulation of Higher Educational Institution Objectives	Yes	
3.	Programme Development and Approval Processes a. Curriculum Planning, Design and Development b. Curriculum Implementation c. Academic Flexibility d. Learning Resource e. Feedback System	Yes	
4.	Programme Monitoring and Review	Yes	
5.	Infrastructure Resources	Yes	
6.	Learning Environment and Learner Support	Yes	
7.	Assessment and Evaluation	Yes	
8.	Teaching Quality and Staff Development	Yes	

2.3Compliance of Process of Internal Quality Audit–As per Annexure–I (Part V (3)) of UGC (ODL Programmes and Online Programmes) Regulations,2020:

Sr.No.	Provisions in Regulations	Action taken in respect of ODL	Upload relevant document

1.	AcademicPlanning	Yes	
2.	Validation	Yes	
3.	Monitoring, Evaluation and Enhancement Plans a. Reports from Learner Support Centres (for Open and Distance Learning programmes) b. Reports from Examination Centres c. External Auditor or other External Agencies report d. Systematic Consideration of Performance Data at Programme, Faculty and Higher Educational Institution levels e. Reporting and Analytics by the Higher Educational Institution f. Periodic Review	Yes	

Part–III:Human Resources and Infrastructural Requirements

3.1 Name and details of Director of Centre for Distance and Online Education (Dual Mode University)- Regular, full time, atleast Associate Professor
Dr. Umesh Kumar Shukla
Or

Name and details of Head for each school (for Open University)-Full time dedicated, not below the rank of an Associate Professor

Mention details such as Regular Employee, Designation, Qualification, Salary (Attach appointment letter and joining report)

3.2 Compliance status of" Human Resource and Infrastructural Requirements"– As per Annexure – IV of UGC (ODL Programmes and Online Programmes) Regulations, 2020

HEI shall mention compliance details against the requirements in terms of Staffing norms and physical infrastructure exclusively/independently, as mentioned in the Annexure-IVof the Regulations. Inaddition, the faculty details shall be provided in the following format:

NA

Programmes Name	No. of Faculty required	No. of Faculty appointed	Complied Yes/No	Ifno. reason Thereof
UG	5	5	Yes	No
PG	15	15	Yes	No
PGD	NA			

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S. No.	Programme Name	No.ofFull time-Dedicated Facultyfor ODL	Names	Designation	Qualification	Experience	Type(Regular /Contract) withgross salary/ month			Dateofjoining programme AndJoining report
							Type	Gross salary/ month	Contract period	
							month			
							Type	Grosss alary/ month	Contracp tperiod	
1.	MasterofSocialWork	04	Prof.AmarjeetSingh	Prof.	M.A.Phd.	30 Yr	Regu	As.PerRule	NA	
	BachelorofSocialWork		Dr.Ajay Chaurey	Asso.Prof.	M.A.Phd.	30Yr	Regu	As.PerRule		
			Prof-Virendra Vyas	Prof.	M.A.Phd.	31 Yr	Regu	As.PerRule		
			Dr.Ranjana	Assit.Prof.	M.A.Phd..	03Yr	Regu	As.PerRule		
2.	MasterofArts(Edu.)	03	Singh	Asso.Prof.	M.A.Phd.	30Yr	Regu	As.PerRule		
			Dr.AshaSharma	Asso.Prof.	M.A.Phd.	32Yr	Regu	As.PerRule		
3.	MasterofArts (Sociology)	021	Dr. S.S. Gaur	Prof.	M.A.Phd.	32Yr	Regu	As.PerRule		
			Dr. Ranjan Singh	Prof.	M.A.Phd.	32Yr	Regu	As.PerRule		
4.	MasterofArts(Pos.)	02	Prof.NLMishra	Asso.Prof.	M.A.Phd.	31Yr	Regu	As.PerRule		
			Dr.Neelam ChaureManoj Kumar	Assit.Prof.	M.A.Phd.	02Yr	Regu	As.PerRule		
5.	MasterofArts(His.)	02		Asso.Prof.	M.A.Phd.	32Yr	Regu	As.PerRule		
			Dr.Tribhuwan Singh	Assit.Prof.	M.A.Phd.	05Yr	Regu	As.PerRule		
6.	MasterofArts(Eng.)	02	Dr.Mahima Pandey	Asso.Prof.	M.A.Phd.	30Yr	Regu	As.PerRule		
			Dr.Siddhath Sharma	Asso.Prof.	M.A.Phd.	04Yr	Regu	As.PerRule		
			Dr.Satyakriti			32Yr	Regu	As.PerRule		
7.	MasterofArts(Hin.)	02	Dwivedi	Asso.Prof.	M.A.Phd.	32Yr	Regu	As.Per Rule		
			Dr.Lalitkumar Singh	Assit.Prof.	M.A.Phd.	02Yr	Regu	As.PerRule		
8.	M.Sc. (Mathematics)	02	Dr.Virendra Upadhayay	Asso.Prof.	M.Sc..Phd.	32Yr	Regu	As.PerRule		
			Dr. Anil Agrawal				Regu	As.PerRule		
			Mishra	Asso.Prof.	M.Sc..Phd. M.Com.Phd.	32Yr	Regu Regu	As.PerRule As.PerRule		
9.	MasterofCommerceBach. of Commerce	03	Dr. C.P. GujarDr.V.S.Parihar	Asso.Prof. Asso.Prof.	M.A.Phd.	32Yr 32Yr	Regu Regu	As.PerRule As.PerRule		
			Dr.AnandGupta	Assit.Prof	M.A.Phd	05 yr				
10.	BachelorofArt	03	Prof-NandlalMishra	Prof.	M.A.Phd.	32Yr	Regu	As.PerRule		
			Dr.Vibhash ChandraDr.Ashok KumarDubey	Assit.Prof. Assit..Prof.	M.A.Phd. M.A.Phd.	30Yr 30Yr	Regu Regu	As.PerRule As.PerRule		
11.	Bachelor of Art	03	Dr. R.C. Tripathi	Prof.	M.Sc..Phd	30Yr	Regu	As.PerRule		
			Dr. SuryakantChaturvedi	Prof.	M.Sc..Phd	30Yr	Regu	As.PerRule		
			Dr. G.S. Gupta	Prof.	M.Sc..Phd	30Yr	Regu	As.PerRule		
12.	Bachelor of Library & Inof. Science, M.Lib.ISc,	02	Dr. Raghuvansh Bajpei	Prof.	M.Lib. Ph.D.	32Yr	Regu	As.PerRule		
			Dr. Suryaprakash Shukla	Assit.Prof.	M.Lib. Ph.D	31Yr	Regu	As.PerRule		
										Uploadpdf

3.3 Details of Administrative staff

Number of Administrative staff available exclusively for ODL programmes at HQ & at LSCs

AdminStaff	**Required (upto 5,000 students)**	**Available**
Deputy Registrar	1	Yes
Assistant Registrar	2	Yes
Section Officer	1	Yes
Assistants	3 (2 for DM Universities)	Yes
Computer Operator	2	Yes
Multi-TaskingStaff	2	Yes

(Attach duly attested photocopy of appointment letter with salary details)

Note:

1. In case of the enrolment higher than 5,000 the number of positions in the Centre for Distance and Online Learning may be increased by the HEI appropriately.
2. Private University eligible to offer ODL programmes through its Head Quarters only and duly recognized off-campus centres; not through any Learner Support Centre.

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Part–IV:Examinations

4.1 Information of formative and summative assessments/examinations conducted with the actions taken to ensure sanctity of examinations:

S.No.	Provisions in Regulations	Whether complied Yes/No	If No, Reason there of
1.	All processes of assessment of learners in different components of Examination shall be directly handled by the concerned Institution and no part of the assessment shall be outsourced	Yes	
2.	For ensuring transparency and credibility, the full time faculty of the Open and Distance Learning mode Higher Educational Institutions or qualified faculty from University Grants Commission recognised Higher Educational Institutions only should be associated to function as invigilators, examination superintendents, as observers etc.	Yes	
3.	All Examinations for Open and Distance Learning mode programmes shall be conducted with in the Institution where the Study Centres or Learner Support Centres is located under the direct control and responsibility of the Open and Distance Learning mode Institution. No Examination Centres shall be allotted to any private organisations or unapproved Higher Educational Institutions.	Yes	
4.	The examination centre must be centrally located in the city, with good connectivity from railway station or bus stand, for the Convenience of the students.	Yes	

S.No.	Provisions in Regulations	Whether complied Yes/No	If No, Reason thereof
5.	The number of examination centres in a city or State must be proportionate to the student enrolment from the region	Yes	
6.	Building and grounds of the examination centre Must be clean and in good condition.	Yes	
7.	The examination centre must have an examination hall with adequate seating capacity and basic amenities	Yes	
8.	Fire extinguishers must be in working order, locations well marked and easily accessible. Emergency exits must be clearly identified and Clear of obstructions	Yes	
9.	The Examination Centre shall have adequate and comfortable seating capacity and amenities including adequate lighting, ventilation and Clean drinking water facilities	Yes	
10.	Safety and security of the examination centre Must been sured	Yes	
11.	Restrooms must be located in the same building as the examination centre, and restrooms mustbe clean, supplied with necessary items, and in Working order	Yes	
12.	Provision of drinking water must be made for learners	Yes	
13.	Adequate parking must be available near the Examination centre	Yes	
14.	Facilities for Persons with Disabilities should be available	Yes	

4.2 Compliance status of' Evaluation' and 'Certification' – As per Regulations 15 and 16 of UGC (ODL Programmes and Online Programmes)Regulations, 2020

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S.No.	Provisions in Regulations	Whether complied Yes/No IfYes,Upload relevant document	If No, Reason thereof
1.	The Higher Educational Institution shall adopt the guidelines issued by the Commission for the conduct of proctored examinations.	**Upload guidelines**	Yes
2.	A Higher Educational Institution offering Open and Distance Learning Programmes shall have a mechanism well in place for evaluation of learners enrolled through Openand Distance Learning mode and Their certification.	**Upload mechanism**	Yes
3.	The evaluation shall include two types of assessments continuous or formative assessment and summative assessment in the form of end semester examination or term end examination: Provided that no semester or year-end examination shall be held unless: i) the Higher Educational Institution is satisfied that at least 75 per cent. of the programme of study stipulated for the semester or year has been actually conducted; ii) For Open and Distance Learning mode: the learner has minimum attendance of 75per cent. in the programme specific Personal Contact Programme (excluding counselling)and lab component of each of the programmes; and detailed attendance records have been maintained by Learner Support Centre/Regional Centre/ Higher Educational Institution	Yes	

S.No.	ProvisionsinRegulations	Whether complied Yes/No IfYes,Upload relevant document	If No, Reason thereof
4.	The curricular aspects, assessment criteria and credit framework for the award of Degree programmes at undergraduate and postgraduate level and/or Post Graduate Diploma programmes through Open and Distance Learning mode shall beevolved by adopting same standards as being followed in conventional mode by the dual mode Higher Educational Institutions and in Open Distance Learning mode by the Open Universities	Yes	
5.	The weightage for different components of assessments for Open and Distance Learning mode shall be as under: (i) Continuous or formative assessment (in semester): Maximum 30 per cent. (ii) summative assessment (end semester examination or term end examination): Minimum 70 per cent.	**Upload sample question paper**	Yes
6.	The Higher Educational Institution shall notify all assessment tools to be used for formative and summative assessments	Yes	

S.No.	ProvisionsinRegulations	Whether complied Yes/No IfYes,Upload relevant document	If No, Reason thereof
7.	Marks or grades obtained in continuous assessment and end semester examinations or term end examinations shall be shown separately in the grade card	**Upload sample**	Yes
8.	A Higher Educational Institution offering a Programme in Open and Distance Learning mode shall adopt a rigorous process in development of question papers, question banks, assignments and their moderation, conduct of examination, evaluation of answer scripts by qualified teachers, and result declaration, and shall so frame the question papers as to ensure that no part of the syllabus is left out of study by a learner.	**Upload Process**	Yes
9.	The examination of the programmes in Open and Distance learning mode shall be managed by the examination or evaluation Unit of the Higher Educational Institution and shall be conducted in the examination centre as given under these regulations.	**Upload list**	Yes
10.	(a) The Examination Centre shall have proper monitoring mechanisms for Closed-Circuit Television (CCTV) recording of The entire examination procedure.		Yes
	(b)Availability of biometric system		Yes

S.No.	ProvisionsinRegulations	Whether complied Yes/No IfYes,Upload relevant document	If No, Reason thereof
	(c) The attendance of examinees shall be authenticated through biometric system as per Aadhaar details or other Government identifiers of Indian learners	No	Rural and Tribelarea
	(d) In case of non-availability of the Closed-Circuit Television facilities, the Higher Educational Institution shall ensure that proper video graphy be conducted and video recordings are submitted by particular incharge of examination centre to the Higher Educational Institution	Yes	
11.	The Higher Educational Institution shall retain all such Closed- Circuit Television recordings in archives for a minimum period of five years	**Upload Sample and list**	
12.	(a)There shall be an observer for each of the Examination Centre appointed by the Higher Educational Institution and	**Upload details of Observer assigned**	Yes
	(b)It shall be mandatory to have observer report submitted to the Higher Educational Institution	**Upload Observer Report**	Yes
13.	(a) All end semester examinations or term end examinations for programmes offered through Open and Distance Learning mode shall be conducted	Yes	

S.No.	ProvisionsinRegulations	Whether complied Yes/No IfYes,Upload relevant document	If No, Reason thereof
	Through proctored examination (pen-paper or online or computer based testing) within Territorial Jurisdiction, in the examination centre as mentioned in These regulations.		
	(b)The Exams shall be under the direct Control and responsibility of the Open and Distance Learning mode Institution		
14.	The Examination Centre shall be located in Government Institutions like Kendriya Vidyalaya (s), Navodaya Vidyalaya(s), SainikSchool(s), State Government Schools, etc. can also be identified as examination centre(s) under direct overall supervision of a Higher Educational Institution offering education under the Open and Distance Learning mode including approved affiliated colleges under the University system in the Country and no Examination Centres shall be allotted to private organisations or unapproved Higher Educational Institutions	Yes	
15.	The Learner Support Centres, as defined in the regulations and within the territorial jurisdiction, can also be used as examination centres provided they fulfill the criteria of an examination centre as defined in these regulations	Yes	

S.No.	ProvisionsinRegulations	Whether complied Yes/No If Yes,Upload relevant document	If No, Reason thereof
16.	The 'Examination Centre' shall be established within the territorial jurisdiction of the Higher Educational Institution	Yes	
17.	(a) Each award of Degree at undergraduate and postgraduate level and postgraduate diploma for Open and Distance Learning shall be assigned a unique identification number and shall have i. Photograph ii. Aadhaar number or other government recognised identifier or Passport number, as applicable, iii. Other relevant details of the learner Along with the Programme name.	**Upload samples**	Yes
	(b)Each award shall also be uploaded on The National Academic Depository		
18.	It shall be mandatory for Higher Educational Institution to mention the following on the backside of each of the degrees/certificates and mark sheets issued by the Higher Educational Institution to the learners (for each semester certificate and at the end of the programme): (i) Mode of delivery; (ii) Date of admission; (iii) Date of completion; (iv) Name and address of all Learner Support Centres (only for Open and DistanceLearning); (v)Nameandaddressof	**Upload samples**	Yes

S.No.	ProvisionsinRegulations	Whether complied Yes/No IfYes,Upload relevant document	If No, Reason thereof
	All Examination Centres	Yes	

4.3 Whether any examination held through online mode. NA

If yes, provide details regarding technology enabled online test with all the security arrangements ensuring transparency and credibility of the examinations, or through the Proctored Examination

Result and Student Progression

For UG, PG and PGD programmes

Semester beginning	Programmesname	No. of students admitted	No. of students Appearedin exams	No. of students Progressed to next year	% of students passed	% of students Passed in firstclass
July2024-25	1.UG(IYear)	8105	7965	7426	93.23%`	82%
July2025-25	1.PG(IYear)	5505	5429	3446	98.62%	72%
	3.PGD	Nil	Nil	Nil	Nil	Nil

Part – V: Programme Project Report (PPR) and Self-Learning Material (SLM)

5.1 Compliance status of' Guide linesonProgramme Project Report'–As per Annexure-V of UGC (ODL Programmes and Online Programmes) Regulations, 2020

HEI shall mention the process followed to ensure that PPRs are prepared as per the guidelines mentioned in the Regulations. The explicit details of approval by its Statutory Authorities shall also be mentioned.

Yes

Upload samples and authority approval

5.2 Compliance status of' Quality Assurance Guidelines of Learning Material In Multiple Media And Curriculum And Pedagogy'–As per Annexure- VI of UGC (ODL Programmes and Online Programmes) Regulations, 2020

HEI shal lmention complianc edetails against there quirements interm so flearning material(PrintMedia),Audio-VideoMaterial,OnlineMaterial,Computer-basedmaterial and Curriculum and Pedagogy, asmentionedin the Annexure- VI of the Regulations for ODL programmes.

Yes

Upload samples and authority approval

5.3 Compliance status in respect of Self-Learning Material– As per Annexure - VII of UGC (ODL Programmes and Online Programmes) Regulations, 2020

HEI shall mention the process followed to ensure that SLMs are prepared as per the guidelines mentioned in the Regulations. The explicit details of approval by its Statutory Authorities shall also be mentioned.

Yes

Upload samples

Part–VI:ProgrammeDeliverythroughLearnerSupportCentre (LSC)

6.1 Details of personal contact programmes implemented:

Please provide information in respect of programmes at UG, PG and PGD Programmes

S. No.	Programmes name	Centre Name	No. of centres conducted PCP	No. of PCP held every year	Total no. of students registered in the programme	No. of Students Attended on an average basis
	UG	MGCGVV+ 25	26	01	11597	8878
	PG	MGCGVV+ 25	26	01	7255	6782
	PGD	-	-	-	-	-

6.2 Compliance status of' Learner Support Centre'–As per Annexure–VIII of UGC (ODL Programmes and Online Programmes) Regulations, 2020

HEI shall mention the process followed for identification of LSCs and the agreement terms for providing support to the learners thereby ensuring compliance to the LSCs provisions of the Regulations. The explicit details of approval by its Statutory Authorities/CIQA shall also be mentioned.

Yes

6.3 LSC wise enrollment details(Not for Private University)

HEIID: **NameofHEI:** **Type of HEI:**

U-0282 **Mahtma Gandhi Chitrakoot Gramodaya Vishwavidyalaya, Chitrakoot (M.P)** **Duel Mode**

Sr. No.	Name & Addressof College/ institute whereLSC is establishe d(withPin Code)	ThisLSC IsLSCof howman y HEIs? (No.andN ames)	If yes,All the HEIs in same State as that of theLSC?	Name of HEI to whichColle ge/ institute is affiliated (whereLSC is established)	Whetherthe College/ institute is private or Govt(where LSC is established)	Name and Contact Details of Coordinato r and Counselor	QualificationofCoordinatorandCounselor	No. of Counsellors	Program-mesoffered	Total Enrolled student.
1.										
N.										

Attached

Note: In case of Science Programmes, programmes shall be offered from the Head Quarters and/or only from such Learner Support Centres which are offering same programme under conventional mode atleast for seven years.

Whether LSC is offering same programme under conventional mode	If Yes, then years since when being taught in Conventional mode	No.ofyears	7yearscondition complied Yes/No
NA			

6.4 Off campus details (For Deemed to be University)

Sr. No.	Name & Address of Off campus (Pin Code)	Approval of Govt of India through notification published in the Official Gazette	Name and Contact Details of Coordinator and Counselor	Qualification of Coordinator and Counselor	No. of Counsellors	Program-mes offered	Total Enrolled student.
1.	NA						
N.							

6.5 Delivery of Self-Learning Material

Delivery of Self Learning Material to learners for ODL programmes as defined in Annexure-VI and Annexure-VII of Regulations

Type	Date of Admission (for July and	Date of delivery SLM	Whether SLM delivered to

	January)		learners with in a fortnight fromthe date of admission
Printing Material	Yes		
Audio-Video Material	No		
OnlineMaterial	Yes		
Computebased Material	Yes		

6.6 Whether any course in a particular programme was allowed through OER/Massive Open Online Courses: Y/N

a. Providedetailsasunder:

S. No.	Programme Name	Courses allowed through OER/ MOOC	Name of Platform	Name of HEI offering the course(if any)	Durationof TheCourse	No. of Credits assigned to the Course	Percentage of total courses In a particular Programme ina semester (Semester wise – programmes wise)
	NA						

b. UploadapprovalofstatutoryauthoritiesoftheHigherEducationalInstitution:

Upload

Part–VII:Self Regulation through disclosures, declarations and reports

7.1 Compliance status of Regulations 9 of UGC (ODLProgrammes and Online Programmes) Regulations, 2020–Self-regulation through disclosures, declarationsand reports

S.No.	Provision	Complied Yes/Nowith explicit link address	If no. Reasons, there of
1.	Joint declaration by authorised signatories, Registrar and Director of Centre for Internal QualityAssurance has been displayed on HEI website authenticating that the documents from Sr. No. '2' to '17' have been uploaded on the HEI website?	Yes	
	Uploading of the following on HEI website **(Mentionlink)**		
2.	The establishing Act and Statutes there under or the Memorandum of Association, as the case may be or both, of the Higher Educational Institution, empowering it to offer programmes in Open and Distance Learning mode	Yes	
3.	Copies of the letters of recognition from Commission and other relevant statutory or regulatory authorities	Yes	
4.	Programme details including brochures or programme guides inter alia information such as name of the programme, duration, eligibility for enrolment, programme fee, programme structure	Yes	
5.	Programme-wise information on syllabus,	Yes	

	suggested readings, contact points for counselling/mentoring, programme structure with credit points, programme-wise faculty details, list of supporting staff, list of Learner Support Centres with addresses and contact details (for Open and Distance Leaning mode), their working hours and counselling (for Open andDistance Learning mode) Schedule;		
6.	Important schedules or date-sheets for admissions, registration, re-registration, counselling/mentoring, assignments and feedback thereon, examinations, result declarations etc.	Yes	
7.	The feedback mechanism on design, development, delivery and continuous evaluation of learner-performance which shall form an integral part of the transactional design of the Open and Distance Learning mode programmes and shall be an input for maintaining the quality of the programmes and bridging the gaps, if any	Yes	
8.	Information regarding all the programmes recognised by the Commission	Yes	
9.	Data of year-wise and programme-wise learner enrolment details in respect of degrees and/or post graduate diplomas awarded	Yes	
10.	Complete information about 'Self Learning	Yes	

	Material' including name of the faculty who prepared it, when was it prepared and last updated for Open and Distance Learning Programmes;		
11.	A compilation of questions and answers under thehead 'Frequently Asked Questions' with the facility of online interaction with learners providing hyperlink support for Open and Distance Learning Programmes	Yes	
12.	List of the 'Learner Support Centres' along with the number of learners who shall appear at any examination centre and details of the Information and Communication Technology facilities available for conduct of examination in a fair and transparent manner, for Open and Distance Learning programmes	Yes	
13.	List of the 'Examination Centres' along with the number of learners in each centre, for Open and Distance Learning programmes	Yes	
14.	Details of proctored examination in case of end semester examination or term end examination of Open and Distance Learning programmes	Yes	
15.	Academic Calendar mentioning period of the admission process along with the academic session, dates of continuous and end semester examinations or term end examinations, etc	Yes	

16.	Reports of the third party academic audit to be undertaken every five years and internal academic audit every year by Centre for Internal Quality Assurance	Yes	

Part–VIII:Admission and Fees

8.1 Compliance status of 'Admissions and Fees' – As per Regulations 14 of UGC (ODL Programmes and Online Programmes) Regulations,2020

S.No.	Provision	Whether being complied Yes/No
1.	The intake capacity under Open and Distance Learning mode for a programme under science discipline to be offered by a Dual Mode University shall be three times of the approved in take in conventional mode and incase of Open University, it shall be commensurate with the capacity of the Learner Support Centres (for Open and Distance Learning only) to provide lab facilities to the admitted learners:	Yes
2.	Enrolment of learners to the Higher Educational Institution, for any reason whatsoever, in anticipation of grant of recognition for offering a programme in Open and Distance Learning mode, shall render the Enrolment invalid	Yes
3.	A Higher Educational Institution shall, for admission in respect of any programme in Open and Distance Learning mode, accept payment towards admission fee and other fees and charges- (a) as may be fixed by it and declared by it in the prospectus for admission, and on the website of the Higher Educational Institutions; (b) with a proper receipt in writing issued for such payment to the concerned learner admitted in such Higher Educational Institutions; (c) only by way of online transfer, bank draft or pay order directly in favour of the Higher Educational Institution.	Yes

4.	It shall be mandatory for the Higher Educational Institution to upload the details of all kind of payment or fee paid by the learners on the website of the Higher Educational Institution.	Yes
5.	The fee waiver and/or scholarship schemes for Scheduled Caste, Scheduled Tribe, Persons with Disabilities category of learners and students from deprived section of society shall be in accordance with the instructions or orders issued by Central Government or State Government: Provided that a Higher Educational Institution shall not engage in commercialisation of education in any manner whatsoever, ands hall provide for equity and access to all deserving learners	NA
6.	Admission of learners to a Higher Educational Institution for a programme in Open and Distance Learning mode shall be offered in a transparent manner and made directly by the Head Quarters of the Higher Educational Institution which shall be solely responsible for final approval relating to admissions or registration of learners: Provided that a Learner Support Centre shall not admit a learner to any programme in Open and Distance Learning for or on behalf of the Higher Educational Institution	Yes
7.	Every Higher Educational Institution shall– (a)record Aadhaar details or other Government identifier (s) of Indian learner and Passport for an	Yes

	International Learner; (b) maintain the records of the entire process of selection of candidates, and preserve such records for a minimum period of five years; (c) exhibit such records as permissible under law on its website; and (d) be liable to produce such record, whenever called upon to do so by any statutory authority of the Government under any law for the time being in force.	
8.	Every Higher Educational Institution shall publish, prior to the date of commencement of admission to any of its programme in Open and Distance Learning mode, a prospectus (print and in e-form)containing the following for the purposes of informing those persons intending o seek admission to such Higher Educational Institutions and the general public,namely,asmentionedatsr.no.'8(a)' to'8(k)'below	
8.(a)	Each component of the fee, deposits and other charges payable by the learners admitted to such Higher Educational Institutions for pursuing a programme in Open and Distance Learning mode, and the other terms and conditions of such payment	Yes
8.(b)	The percentage of tuition fee and other charges refundable to a learner admitted in such Higher Educational Institutions in case such learner with draws from such Higher Educational Institutions before or after completion of programme of study and the time with in, and the manner in, which such refund shall be made to the learner	NA
8.(c)	The number of seats approved in respect of each Programme of Open and Distance Learning mode,	Yes

	Which shall be in consonance with the resources	
8.(d)	The conditions of eligibility including the minimum age of a learner in a particular programme of study, where so specified by the Higher Educational Institution	Yes
8.(e)	The minimum educational qualifications required for admission in programme (s) specified by the Commission or relevant statutory authority or councils, or by the Higher Educational Institution, where no such qualifying standards have been specified by any statutory authority	Yes
8.(f)	The process of admission and selection of eligible candidates applying for such admission, including all relevant information in regard to the details of test or examination for selecting such candidates for admission to each programme of study and the amount of fee to be paid for the admission test	NA
8.(g)	Details of the teaching faculty, including therein the educational qualifications and teaching experience of every member of its teaching faculty and also indicating there in whether such member is employed on regular or contractual basis or any other	Yes
8.(h)	Pay and other emoluments payable for each category of teachers and other employees	NA
8.(i)	Information in regard to physical and academic infrastructure and other facilities, including that of each of the learner support centres (for ODL programmes)and in particular the facilities accessible by learners on being admitted to the Higher Educational Institution	Yes

8.(j)	Broad outline of the syllabus specified by the appropriate statutory body or by higher educational institution, as the case may be, for every programme of study	Yes
8.(k)	Activity planner including all the academic activities to be carried out by the higher educational institution during the academic sessions	Yes
9.	Higher Educational Institution shall publish information at sr. no. '8' above on its website, and the attention of the prospective learners and the general public shall be drawn to such publication on its website and Higher Educational Institution admission prospect us and the admission process shall necessarily be over within the time period mentioned in the Commission Order	Yes
10.	No Higher Educational Institution shall, directly or indirectly, demand or charge or accept, capitation fee or demand any donation, by way of consideration for admission to any seat or seats in a programme of study conducted by it	Yes
11.	No person shall, directly or indirectly, offer or pay capitation fee or give any donation, by way of consideration either in cash or kind or otherwise, for obtaining admission to any seat or seats in a programme in Open and Distance Learning mode offered by a Higher Education Institution	Yes
12.	No Higher Educational Institution, who has in its possession or custody, any document in the form of certificates of degree, diploma or any other award or Other document deposited with it by a person for the	Yes

	purpose of seeking admission in such Higher Educational Institution, shall refuse to return such degree, certificate award or other document with a view to induce orcompel such person to pay any fee or fees in respect ofany programme of study which such person does not intend to pursue or avail any facility in such Higher Educational Institution	
13.	In case a learner, after having admitted to a Higher Educational Institution, for pursuing any programme in Open and Distance Learning mode subsequently withdraws from such Higher Educational Institution, no Higher Educational Institution in that case shall refuse to refund such percentage of fee deposited by such learner and within such time as notified by the Commission and mentioned in the prospectus of such Higher Educational Institution	Yes
14.	No Higher Educational Institution shall, issue or publish- (a) any advertisement for inducing learners for taking admission in the Higher Educational Institution, claiming to be recognised by the appropriate statutory authority or by the Commission where it is not so recognised; (b) any information, through advertisement or otherwise in respect of its infrastructure or its academic facilities or of its faculty or standard of instruction or academic or research performance, which the Higher Educational Institution, or person authorized to issue such advertisement on behalf of the Higher Educational Institution knows to be false or not based on facts or to be misleading	Yes

Part–IX: Grievance Redressal Mechanism

9.1 Compliance status of 'Grievance Redressal Mechanism' –As per Annexure-X of UGC (ODL Programmes and Online Programmes) Regulations, 2020

HEI shall mention the mechanism put into place along with brief details of grievances received and actions taken thereof. Also mention that how the learners have been made aware about this mechanism.

Yes

9.2 Details of Grievance received

Numbers of Grievance Received	**Numbers of Grievance Resolved**

9.3 Complaint Handling Mechanism

HEI shall mention the mechanism adopted for Complaint Handling Mechanism as per Regulations. Also, mention details of Nodal Officers.

YES, Complaint handling mechanism also work in HEI

9.4 Details of Complaint sreceived from UGC (DEB)

Numbers of Complaint Received	**Numbers of Complaint Resolved**	**Whether Complaint was resolved within stipulated time i.e.60 days? (yes/No)**
		NA

Part–X:InnovativeandBestPractices

10.1 Innovations introduced during academic year

Examination conducted as per academic calendar and results also declined as academic calender

10.2 Best Practices of the HEI

Standard SILM Prepared by HEI for BSW and MSWcoures

10.3 Details of Job Fairs conducted by the HEI

NA

10.4 Success Stories of students of ODL mode of the HEI

Many success story of ODL Students on recorded by regional center

10.5 Initiatives taken towards conversion of SLM into Regional Languages

NA

10.6 Number of students placed through Campus Placements

Student placement manage by Regional centers

10.7 Details of Alumni Cell and its activity

Almanicell created and mannage by Univercity

NA

10.8 Any other Information